



**MINUTES**  
**PLANNING & EVALUATION COMMITTEE REGULAR MEETING**  
**Thursday, November 29, 2018**  
**1:30 pm – West Center Auditorium**

Posting Approved by Chair Donna Coon December 5, 2018  
Pending Committee Approval

**GVR's Mission Statement:** "To provide recreational, social and leisure education opportunities that enhance the quality of our members' lives."

**ATTENDEES:** D. Coon, Chair; D. Nichols, Associate Chair; N. Campfield; C. Lambert; J. Maxwell; D. Messick; K. Palese; R. Philpott; J. Rundlett; T. Stewart, E. Sullwold; D. West and C. Crothers (ex officio)

**REMOTE ATTENDEES:** None

**ABSENT:** P. Reynolds and K. Skytta

**Staff Liaison:** D. Jund, Facilities Director

**Additional Staff:** M. Stephenson, Facilities Project Manager; and T. Demma, Meeting Scribe

**Guests:** 11

**1. CALL TO ORDER**

Chair D. Coon called the meeting to order at 1:40 pm. Roll call by C. Lambert. Quorum established.

**2. ACCEPT MINUTES OF THE OCTOBER 11, 2018 REGULAR MEETING**

**MOTION: Maxwell / Seconded. Approve October 11, 2018 regular meeting minutes.**

**Passed: unanimous**

**3. SOLAR GAIN REPORT**

The Chair invited J. Mosij of Solar Gain to provide an update on the solar project. Key element contained in the report were: 6 project sites have been approved so work can commence soon and another 6 sites will be reviewed in the coming weeks for making them work ready; a firm work schedule is expected to be available in two weeks and it is expected that for information purposes it will be made available to GVR members; and overall all seems to be proceeding as planned and on time.

Facilities Maintenance building has been added as a site. Abrego will be first site, with start date approx 12/27. It is anticipated that last site will be installed by end of July 2019.

#### **4. STATUS REPORT**

- a.) Pickleball Center – The Chair reported that in its most recent review of plans the Pickleball Design Team proposed and approved a minor design change. WSM will present project status 12/13 at the EC; it will then go the BOD for design approval; then to the County for permitting. Total costs (no detail) will be reviewed at the 12/13 meeting. The design will include everything that we ever plan on building at the site, even through may take several years to complete (phasing). RFP's will go out after County approval, with an anticipated May construction start date; completion will be end of 2019.
- b.) East Center Pickleball Expansion – it was reported that construction is underway at the East Center and that players are adapting well to temporary playing facilities using adapted tennis courts.
- c.) Table Tennis Design Team – it was reported that the table tennis design team has met twice with consideration being directed to two alternatives; namely, whether or not a new facility is to be fully or partially dedicated space.
- d.) Lapidary Consolidation – J. Rundlett reviewed a report that was circulated to committee members prior to the start of the meeting. Key elements (not ranked) contained in the report are: currently the constraint is lack of space; staffing of three workshops requires a greater number of volunteers compared to what would be required in a single site environment; and membership losses have occurred and continue to occur due to limited work space and access to equipment bottlenecks. Planning for future growth in the number of GVR members and lapidary and silversmith club members was encouraged by the committee so that anticipated higher participation numbers can be accommodated.

#### **5. FACILITIES MAINTENANCE REPORT**

- a.) 2018 Club Request Progress – D. Jund, Facilities Director, reported on the Woodworking Club 2018 request pertaining to the woodshop's dust collection system and that work is now underway for making improvements to it. Also, it was related that an ADA compliant ramp located at the rear workshop entrance/exit is nearing completion.

#### **6. 3/5 YEAR CAPITAL PROJECTS PLAN**

The Chair reported that having the 2019 GVR budget finalized will serve as a signal to the Planning & Evaluation Committee that it can commence with capital projects planning.

#### **7. SUB-COMMITTEE UPDATES**

- a.) Capital Project Evaluation

Lambert reported on the recent work of the Capital Project Evaluation Sub-Committee. The committee is working on a revised 2 year facilities master plan, pending budget

approval, PB center costs, and how much money is available in the new initiatives reserve fund.

## **8.) NEW BUSINESS**

- a.) 2019 Club Projects – further consideration of 2019 club requests awaits approval of the 2019 GVR budget and the actual amount of funds to be available for allocation to clubs
- b.) New Sub-Committee – Center Accessibility – the Chair invited Sandra Thornton, a GVR Board member, to address the committee regarding recent work undertaken for identifying where improvements can be made across the GVR campus for improving ingress and egress to GVR facilities by members with mobility and other limitations that impedes their enjoyment of what GVR has to offer in the way of recreational, social and leisure education opportunities.

## **9.) ESTABLISH DATE OF NEXT MEETING:**

Next Meeting: 1:30pm, Thursday, December 13, 2018 – East Center Auditorium

## **10.) ADJOURNMENT**

**MOTION: Palese / Seconded. Adjourn meeting at 2:27pm.**

**Passed: unanimous**

### **2019 Scheduled Regular Meetings**

January 10 1:30 PM East Center Auditorium

February 14 1:30 PM East Center Auditorium

Note: Meeting dates, times and venues subject to change